

GENERAL INFORMATION PREPARING FOR SENTENCING OR SURRENDERING

Following sentencing, the Bureau of Prisons will notify you via mail of a designation to a correctional facility. If you do not receive such notification as your surrender date nears, please have your attorney contact the U.S. Marshals Service (Brooklyn 718-260-0400 or Central Islip 631-715-6160) for the designation.

There is no smoking in prison. It would be wise to quit smoking before your sentencing date.

A Visitor and Phone Number list should be prepared ahead of time just in case you are remanded at sentencing. A copy of this list should be given to a trusted member of your family or close friend. They can mail the list to you at the correctional facility to which you are assigned. Anyone on your phone or visitor list has the right to ask to be taken off.

VISITORS: Forms must be filled out for each individual that you note on the visitor's list. The Bureau of Prisons will mail out a form to those individuals with instructions, they in turn will send back the forms to the Bureau of Prisons. It is then up to the facility to approve or disapprove the proposed visitor depending on the outcome of the background check.

PHONE CALLS: You are responsible for the cost of phone calls, which can be charged to your inmate account, or you can make collect calls. Phone numbers must be on the pre-approved list by the Bureau of Prisons.

MAIL: You are responsible for your own postage and postage can be purchased at the prison commissary. Only appropriate subscription magazines may be sent and this must be directly from the publisher to you. All mail will be opened by the staff. No enclosures will be allowed (i.e. money, stamps, polaroid pictures). Appropriate non-polaroid pictures are allowed.

PACKING: You may only bring the following items:
Eyeglasses; Dentures or Dental Bridge; A plain wedding ring;
Prescription medication must be in its original container; or
Prescription ordered by your doctor on its original script pad;
Bible, Torah, Koran or other religious text.

The Bureau of Prisons will provide you with clothing, food, basic toiletries, and bed linens. Personal hygiene items can be purchased at the commissary and charged to your inmate account.

PERSONAL INMATE ACCOUNT: A postal money order made out to you with your inmate number can be sent to the Bureau of Prisons. You will be notified once the money has been deposited in your account. This should be set up before you surrender with a family member or trusted friend. Use discretion with the amount of money you keep in the account.

SPECIAL PURCHASES: Sport Sneakers, Radios, and Watches are just some of the one time personal items you can purchase at the commissary through your inmate account.

Please remember no one is exempt from paying taxes so have your finances in order and instruct someone to mail you your personal tax forms. You are required to pay taxes on income from prison labor.